Homework 1: Due Tue, Jan. 19

Turn in answers to the following in class by the due date. Your answers should be written clearly and easy to read (e.g., be sure to state which question you are answering). Also, be sure to address all parts of each question below.

1. **What day and time will your team’s regular weekly meeting be?** Plan to schedule at least one standing meeting per week (i.e., at the same day and time each week). Your meeting should be for at least one hour. However, setting aside a 2–3 hour chunk of time to work together works best. You must commit to your meeting time each week. In every meeting, each team member should give a progress update, each new feature (or partially completed feature) should be demonstrated/shown, and you should do code and/or design reviews of each team member’s progress.

2. **Who will represent your user group?** You must find at least two different people (preferably more) that will represent your users. These will be people that you can ask questions of regarding your app, get their feedback, and help test your app.

3. **What day and time will your team meet with your sponsor and users for updates and feedback on your application?** You should be meeting with your sponsor regularly (every week or two weeks) as well as your identified user group. In these meetings you should give demos of your progress, let the sponsor or user try your application, and ask for feedback. Like last semester, you need to be sure you are working each week on “visible” tasks to help ensure progress is being made.

4. **What is your technical debt?** What areas of your project have you accumulated technical debt? (Consider everything related to your project including UI design, testing, documentation, getting feedback on features, and so on). What are your “bad code smells”? Of all of these, which are the ones that are the biggest issues moving forward for your project? Come up with a plan for paying down the most important technical debt in your project.